



नेहरु युवा केन्द्र संगठन  
Nehru Yuva Kendra Sangathan

साथ साथ  
कल की ओर...



# नेहरु युवा केन्द्र संगठन

## Nehru Yuva Kendra Sangathan

स्वायत्तशासी संस्था  
युवा कार्यक्रम एवं खेल मंत्रालय  
भारत सरकार

an Autonomous Body under the  
Ministry of Youth Affairs & Sports  
Government of India



आज़ादी का  
अमृत महोत्सव

No. NYKS/PERS: GeM Bid/2023-24/ 753

Date: 01.08.2023

### Notice

This has reference to GeM Bid No. **GEM/2023/B/3490121** dated **25.05.2023** whereby online bids were invited for hiring of recruitment agency to conduct Computer Based Examination (CBE) and Skill Test for multiple posts in NYKS.

All the participating firms are hereby informed that the **Presentation** (as mentioned under point 9 of the Scoring Model) is scheduled on **3<sup>rd</sup> August, 2023 at 11:00 A.M at NYKS, Headquarter, Conference Hall, 2<sup>nd</sup> Floor, Jeevan Deep Building, Parliament Street, New Delhi-110001.**

Following points are to be covered by participating agencies in their presentations:

- 1) Agenda: To provide a brief overview of the topics covered in the presentation.
- 2) Introduction of the company: Brief about the company, type of company/legal structure, available manpower support (Technical and non-technical), outreach i.e. presence across nation, years of overall experience etc.
- 3) Past Experience of conducting Computer Based Examination (CBE) and Skill Test.
- 4) Clients served in the field.
- 5) Technical Aspects of the firm: Covering major points such as available technical infrastructure, software used by the firm, data management, data security, risk management, data server, installing of jammers etc.
- 6) Empanelled Subject Matter Experts and their educational background/expertise.
- 7) Major Achievements in conducting the CBE and Skill Test.
- 8) Understanding of the RFP of NYKS (Scope of work, examination pattern, responsibility of the recruitment agency etc.)
- 9) Planning and strategy of agency for conducting CBE and Skill Test for NYKS as per the time schedule provided in the RFP.
- 10) Extra-ordinary qualities of the agency which distinguish the agency from other counterparts in the field.
- 11) Suggestions of the agency for better execution of the examination process within the limitations of the RFP.

### **Important instructions to the agencies:**

- i. Marks will be accorded on a scale of 1 to 10 by the selection committee based on **overall presentation only.**
- ii. The maximum time limit for each presentation is **20 minutes.**
- iii. Participating agencies are requested to carry their own laptop for presentation.

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- iv. Participating agencies are requested to report at 10:00 AM at the venue.
- v. **During presentation, the agencies will submit a hard copy of the presentation slides to NYKS for documentation. The document must be signed and attested by authorized signatory of the agency.**
- vi. In addition to above, participants are requested to carry atleast 5 printed copies of the presentation to place before committee members.
- vii. The agencies who have not deposited RFP Fee and EMD while submitting the bid on GeM, will not be allowed to participate in the Presentation and bid of any such agency, will not be considered as mentioned under Clause No. 13.1.2.
- viii. **The agencies who have participated in the GeM bid, however, fails to attend the presentation round at the specified date and time, will be accorded "Zero" marks against point no. 9 of the RFP i.e. "Approach and Methodology" and no representation will be considered for re-scheduling the presentation in such case(s).**
- ix. The information to be provided by the agency during presentation must be true. Any false claim/information provided by any agency during presentation, which is found to be contrary to the documents/information provided in the technical bid, shall be viewed seriously and the selection committee will be at its liberty to revise marks under "Approach and Methodology" while examining technical bid of any such agency/agencies.
- x. Since presentation is a part of Technical Evaluation, therefore, disclosure of any information/document pertaining to financial bid of the agency, shall lead to rejection of the bid as per Clause No. 22.2.1 of the RFP.

This issues with the approval of the Competent Authority.

  
01/08/2023  
Varsha Rana

**Assistant Director (Personnel)**

वर्षा राणा / VARSHA RANA  
सहायक निदेशक / Assistant Director  
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